

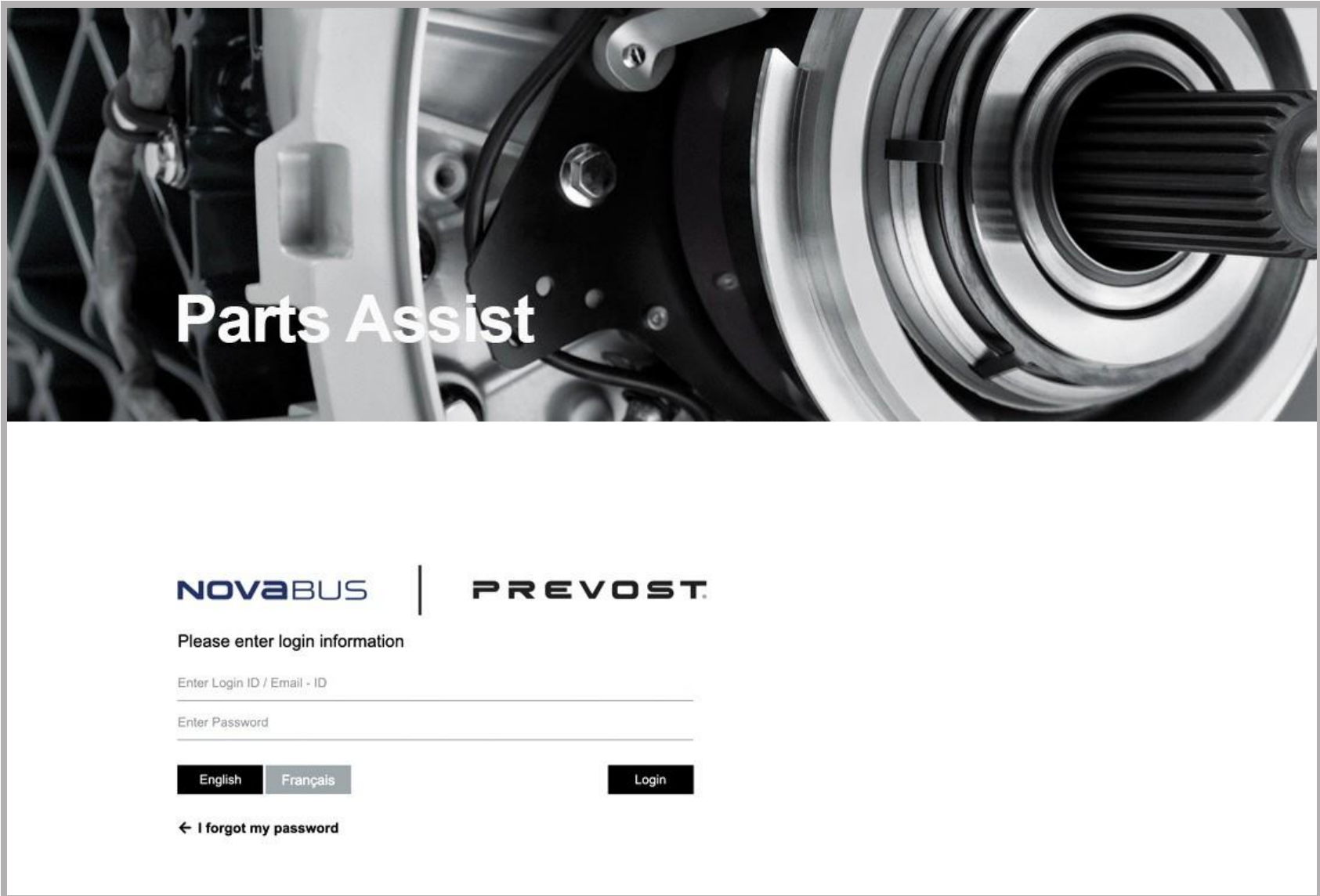
# Electronic Parts Catalog

User Manual

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# Login screen



# Getting Started

## How to Login

### Existing Users – Prevost

Users who have an established account with the Prevost Online Parts Ordering system can login using their existing user name and password.

### New Users – Prevost

New users will need to setup an account.  
Contact [function.prevostparts.orders@volvo.com](mailto:function.prevostparts.orders@volvo.com) to request an account for Parts Assist.

### Existing Users – Nova Bus

Users who have an established account with the Nova Bus Online Parts Ordering system can login using their existing user name and password.

### New Users – Nova Bus

New users will need to setup an account.  
Contact [mauro.credali@volvo.com](mailto:mauro.credali@volvo.com) to request an account for Parts Assist.

# Resetting your password

If you have forgotten your password, simply click **I forgot my password**, then enter the email address you used to register.

Next, check your email for your new password details.

Once you've received your new login details, return to the Login page to log into the tool.

## Retrive Password

Please Enter Registered Email ID

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[Send Me !](#)

[Back to login →](#)

# Landing Page

**Language selection**  
Choose English or French

**Part/  
Assembly  
Search**

**Search  
Box**

**Product  
Search**

**Shopping  
Cart**

**Notifications**  
View any platform notifications here

**Return to home screen**  
Return to home screen from anywhere within the tool

**Log out**



**Manage  
Bookmarks**

**Next release information  
and release note information**  
Click for information on  
the latest platform updates

**User Manual**  
Access a copy  
of the user manual

# Catalog View

- Catalog** Shows both the illustration and parts list
- Illustration** Shows parts and systems diagrams
- BOM** Shows the parts list and details

## Catalog

Item Number	Manufactu Code	Part Number	Remarks	Quan	Description	Note	Vendor Name
0	PREV	2000366		1	DOOR ASSY 70" / W/FLAT PANEL / ALU		
0	PREV	2000365		1	DOOR ASSY 70" / W/FLAT PANEL / ELE		
0	PREV	2000591		1	DOOR ASSY 70" / W/FLAT PANEL / 3RD		
0	PREV	2010420	L	1	DOOR ASSY 70" / W/FLAT PANEL W/LAM		
1	PREV	207941		1	FRAME 70" / ALUMINIUM To SN F-596		
1	PREV	2000597		1	FRAME 70" - ALUMINIUM From SN F-5		
1	PREV	200041	L	1	FRAME 70" - W/ LAMP / ALUMINIUM PH		
NS	PREV	504433		4	SNAP-IN PLUG / 1.090 O.D. To SN E-05		
2	PREV	200733		1	ONE PIECE PANEL / FLAT 70" / ALLUMI		
2	PREV	2000295		1	LOWER PANEL / FLAT - W/O W.C.L. /		
2	PREV	200040	L	1	ONE PIECE PANEL / FLAT W/ LAMP 70		
NS	PREV	X3-0663-00	L		DOCK & CORNERING LIGHT Model X3		
X	PREV	607961		AR	GLUE MS POLYMER TEROSON MS 93		
3	PREV	605305		AR	GLUE MS POLYMER TEROSON MS 93		
X	PREV	607962		AR	GLUE MS POLYMER TEROSON MS 93		
3	PREV	605306		AR	GLUE MS POLYMER TEROSON MS 93		
X	R	PREV	607957	AR	GLUE MS POLYMER TEROSON MS 93		
3	PREV	605307		AR	GLUE MS POLYMER TEROSON MS 93		
3	PREV	604517		AR	ADHESIVE SIMSON #ISR 70-03 / GRE		
4	PREV	500705		AR	TAPE RUB ADH2 CC POL 1/16" X 1/4"		
5	PREV	2000205		1	PANEL ACCESS 10 3/4" x 3 3/8" Model		
6	PREV	500124		2	SCREW TP TR PH #6x12 SS Model X3		
7	PREV	5001076		2	WASHER FL RET 4.6x15.4x1.37 NYL 66		
8	PREV	502741		2	NUT AN #8 NYL Model X3-45		
9	PREV	200002		1	SEALING BOX / W/FORD LOCK Model		
10	PREV	5001630		5	SCREW TP BUTF TORX Mx20 SS Model		
11	PREV	5001114		5	WASHER FL .266x.687x.960 NYL Model		
12	PREV	2000053		2	ATTACH. HINGE Model X3-45		
13	PREV	2000237		1	LOCKING ROD L.H. 793MM Model X3-4		
14	PREV	2000238		1	LOCKING ROD R.H. 793MM Model X3-		
15	PREV	2000209		2	LOCKING ROD GUIDE Model X3-45		
16	PREV	2000270		2	ROLLER CATCH Model X3-45		
17	PREV	504310		2	RING RETAINER / EXT .375 x .352 x .02		
18	PREV	507644		2	O-RING 10MM I.D. X 2MM Model X3-45		
19	PREV	504170		4	BUFT PWP P/MP C/ F 1/16x1/7 AL M6		

Illustration

BOM

# Catalog Icons



## 1 Tree Structure

Default view is Collapse All.  
Click Expand All to see the full list of folders  
Drill down into folders for more information  
Click Tree Structure icon again to hide entire list

## 2 Parent View

Click to view full list of Parent Assemblies  
If none are available, an alert will appear

## 3 Child View

Click to view full list of Child Assemblies  
Search, sort, and filter using the fields  
at the top  
Click the view icon to open full details  
for Child Assemblies

## 4 Preceding Assembly/Next Assembly

Navigate forward or backward among  
assemblies

## 5 Recent

View and navigate to previously  
searched items

## 6 Parts/Assembly Search

Similar to the Home Page Search function,  
search for Assembly/Part# information

## 7 Multiple Parts Selection Tool

Select multiple hotspots within  
the illustration

## 8 Zoom In or Out

Use the Zoom In or Out magnifying glass  
icons to change your view perspective  
or adjust the % field

## 9 Illustration Count

In the case of parts/systems with multiple  
illustrations, the illustration count appears here  
Use the left and right arrows to navigate  
through the illustrations

## 10 Window Adjustments

Panning – after zooming in on the image,  
use the Pan tool to move the image

Fit To Window – click to instantly adjust the  
illustration size to fit your viewing window

Window Zoom – instantly zooms where your  
mouse is pointed. Click once again to return  
to normal view.



# Catalog Icons



## 11 Highlighter

Click the highlighter, then plus sign, then click in the illustration where you'd like to add a comment. Type your comment, then click Add Highlighter

To remove individual comments, click the minus sign, then click the comments you want to delete

To remove all comments in the illustration, click the circular arrow icon

## 12 Annotation

Add, edit, delete, and move comments within the illustration

Each annotation will display with date and time details

## 13 Service Link

Links to any available service link downloads

Download files by clicking the download icon

## 14 Customer/Other Attachments

Available if there are applicable documents related to the assembly

## 15 Print

Print Illustration, BOM, or both

## 16 Shopping Cart

Review or manage shopping cart

## 17 Show/Hide Hotspot

Add or remove hotspots from illustration view

## 18 Abbreviations

List of abbreviations used throughout the tool

Can be exported to Excel

## 19 Illustration View

Click to hide BOM and show only illustration

## 20 Serial Association

Add information to filter a part list

## 21 Service Manual Search

List service manual

## 22 BOM GUI Configuration

Customize your BOM view

## 23 Bookmark

Add Catalog to your list of favorite items for quick access






## 24 Toggle Screen

Changes viewing window structure from horizontal to vertical

## 25 BOM View

Click to hide illustration and show only BOM

# BOM Icons

1	2	3	4	5							6
					Item Number	Manufacturer Code	<b>Part Number</b>	Quantity	Description	Note	Remarks

## 1 Shopping Cart

Click to add or remove item from shopping cart

## 2 Supersession

**X** indicates superseded part

## 3 Recommended Part

**R** indicates additional parts recommended to complete your order

## 4 Is Assembly

▶ Indicates part is an assembly and you can drill down for more information

## 5 Part Image

Indicates part has an image

## 6 Remarks

Indicates part has local or global remarks

Local: exclusive to that particular assembly

Global: applicable across all assemblies

## BOM Color Indicators

- **Green** – Recommended Part
- **Red** – Warning
- **Purple** – Retrofit
- **Pink** – Service
- **Blue** - Tool

# Searching

## First, choose Prevost or Nova Bus from the landing page

\*Note: Only the brand(s) you have access to will appear on the landing page. Some may see only Prevost, some only Nova Bus, and some will see both.

### Search Options include:

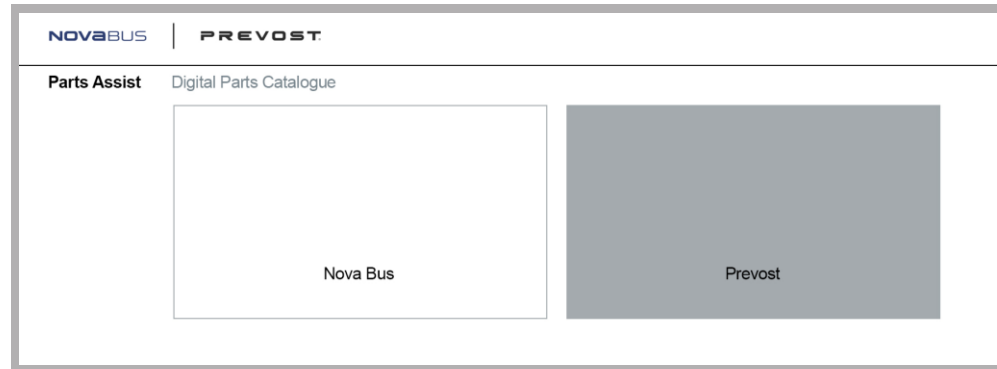
- Conventional Search
- Product search by search tiles
- Product Details
- Part/Assembly#

### Conventional Search

Choose your search category from the dropdown box

\*Note: Search options vary by brand

- Type your details in the search box, then press Enter or click the magnifying glass icon



Nova Bus


Order ▾	Search VIN. Top levels	🔍
Order #		
VIN#		
Road #		
Assembly		
Part #		
All		


Prevost

VIN# ▾	Search VIN. Top levels	🔍
VIN#		
Top Level		
Assembly		
Part #		
All		

# Searching cont.

## Product Details

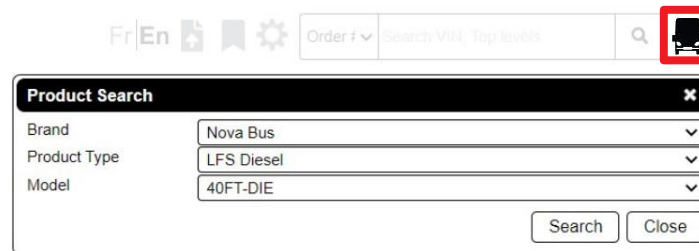
To search by Product Details, click the **bus icon** , select your details from the dropdown boxes, then click **Search**



The screenshot shows the top navigation bar with a search icon and a bus icon highlighted in a red box. Below it, the 'Product Search' dialog box is open, showing the following details:

Product Search	
Brand	Prevost
Product Type	Prevost
Model	H3-45

Buttons: Search, Close




The screenshot shows the top navigation bar with a search icon and a bus icon highlighted in a red box. Below it, the 'Product Search' dialog box is open, showing the following details:

Product Search	
Brand	Nova Bus
Product Type	LFS Diesel
Model	40FT-DIE

Buttons: Search, Close

## Part/Assembly#

To search by Part/Assembly#, click the magnifying **glass icon** , fill in your details, then click **Search**. You can also access Recent and Advance Search options from this menu.

To review previously searched part/assembly numbers, click **Recent**

Click Advance **Search** to apply multiple search criteria to help narrow your results

For each search, a new window is opened, so you can keep multiple catalog pages open while exploring, and compare details.



The screenshot shows the top navigation bar with a search icon and a gear icon highlighted in a red box. Below it, the 'Part / Assembly Search' dialog box is open, showing the following details:

Part / Assembly Search	
Search By	Part / Assembly #
Part / Assembly #	<input type="text"/>

Buttons: Recent, Search, Advance Search, Close

# Searching cont.

To view full item information in master mode, click the **Part #** hyperlink.

View	MFG Code	UOM	Part # ↕	Alternate Part #	Description
	PREV	Piece	<a href="#">H3-23</a>		Accessories
	PREV	Piece	<a href="#">H3-2300-01</a>		ACCESSORIES AIR SYSTEM
	PREV	Piece	<a href="#">H3-2305-00</a>		LOWER WINDSHIELD WIPER
	PREV	Piece	<a href="#">H3-2305-05</a>		LOWER WINDSHIELD WIPER - INSTALLATION

Assembly-Viewer
✕

Part #:	PREV ▾	H3-2300-01	🔍	Description:	ACCESSORIES AIR SYSTEM	No Image Available
UOM:	Piece ▾			Vendor Name:	NA	
Vendor Part #:				Customer Part #:		
Function Group:	500			Specification:		
Common Notes:						
Remarks:						

**Assembly-Viewer Details**

Is Assy.?  Yes    Is Active?  Yes    Has Set Mem.?  No    Has Recom.?  No    Is Purchasable?  No    Supersession  No

**Assembly-Viewer Details**

Set Member
FG Used
Recom. Part
Customer Attachments 
Service Link
Customer Part Info

Close

# Searching cont.

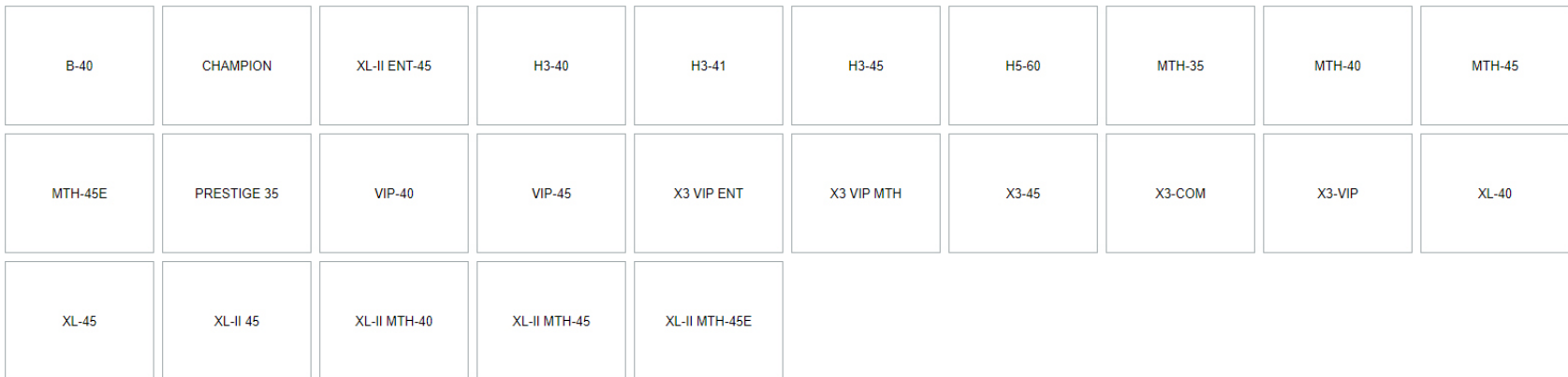
## Product search by search tiles


your model to find all information available for that model.

Nova Bus >



Prevost > Prevost >



Click the View icon  to see more details for each vehicle.

Navigate back using the links at the top [Nova Bus > LFS HEV > 40FT-HYB > L483](#) | [Prevost > Prevost > X3-45 > 8-9210](#)

# Sorting search results

Filter columns by typing details in the field and pressing **enter**

View	Brand	Product Type	Model	Customer	Road #	VIN #	VIN Short Name
	<input type="text"/>	<input type="text"/>	<input type="text" value="X3-45"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>


Or, click the column **header** to sort in ascending or descending order

View	Brand	Product Type	Model 	Customer	Road #	VIN #	VIN Short Name
------	-------	--------------	---	----------	--------	-------	----------------

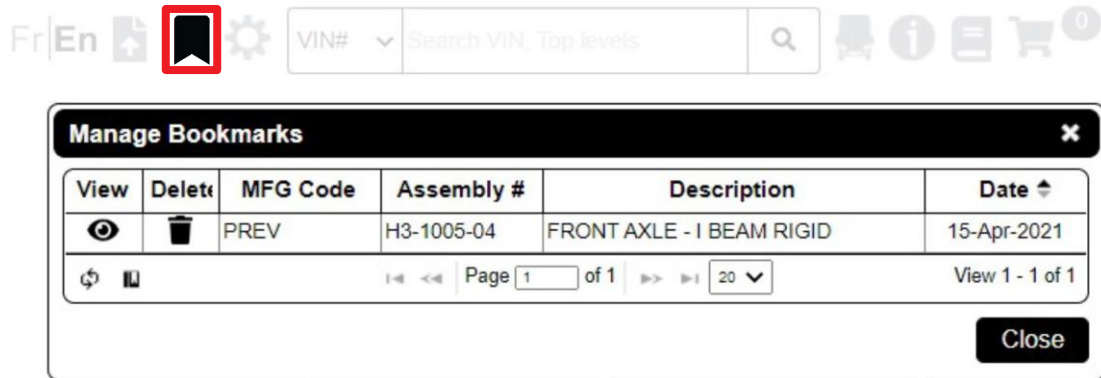
Click the **View** icon  to navigate to the catalog

For orders, click the **shopping cart** icon  to add the item to your cart

# Bookmarking pages



To simplify your future searches, simply bookmark products you view often using the **bookmark icon**  which turns yellow when selected.

To manage bookmarks, click the **bookmark icon** on the homepage.



The screenshot shows the top navigation bar of a website. On the left, there are language selection options 'Fr' and 'En' with a dropdown arrow. Next to them is a bookmark icon (a black bookmark shape) which is highlighted with a red square. To the right of the bookmark icon is a gear icon for settings. Further right is a search bar with a dropdown menu showing 'VIN#' and the text 'Search VIN, Top levels'. To the right of the search bar is a magnifying glass icon. On the far right of the navigation bar are several icons: a printer, an information icon, a document icon, and a shopping cart icon with a '0' badge.

Below the navigation bar is a modal window titled 'Manage Bookmarks' with a close button (X) in the top right corner. The modal contains a table with the following data:

View	Delete	MFG Code	Assembly #	Description	Date
		PREV	H3-1005-04	FRONT AXLE - I BEAM RIGID	15-Apr-2021

Below the table, there is a pagination control showing 'Page 1 of 1' and a dropdown menu set to '20'. To the right of the pagination is the text 'View 1 - 1 of 1'. At the bottom right of the modal is a 'Close' button.

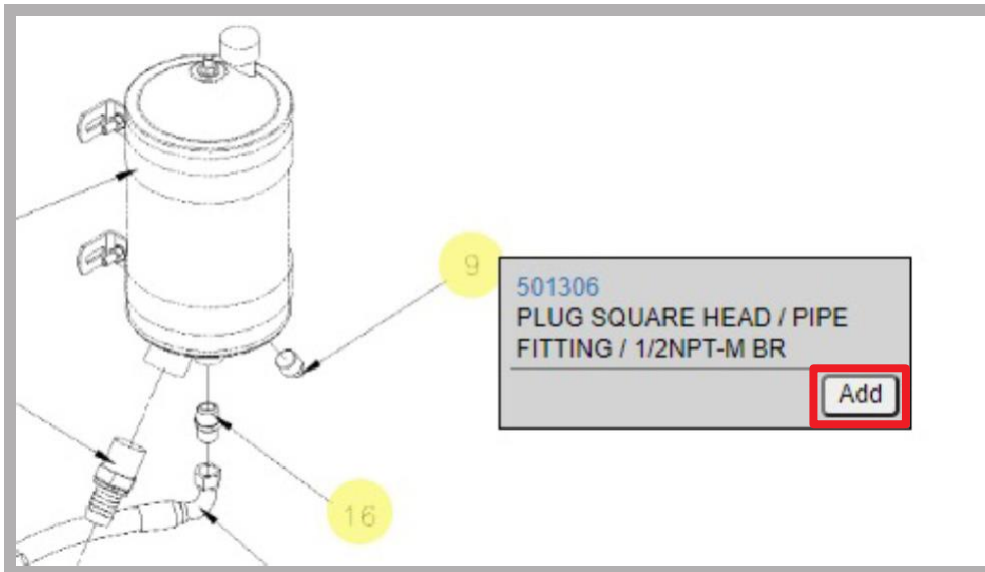
Export items to Excel using the **export icon** 



# Utilizing Illustration Hotspots


Each illustration shows color-coded numbers – also known as Hotspots – indicating different parts.

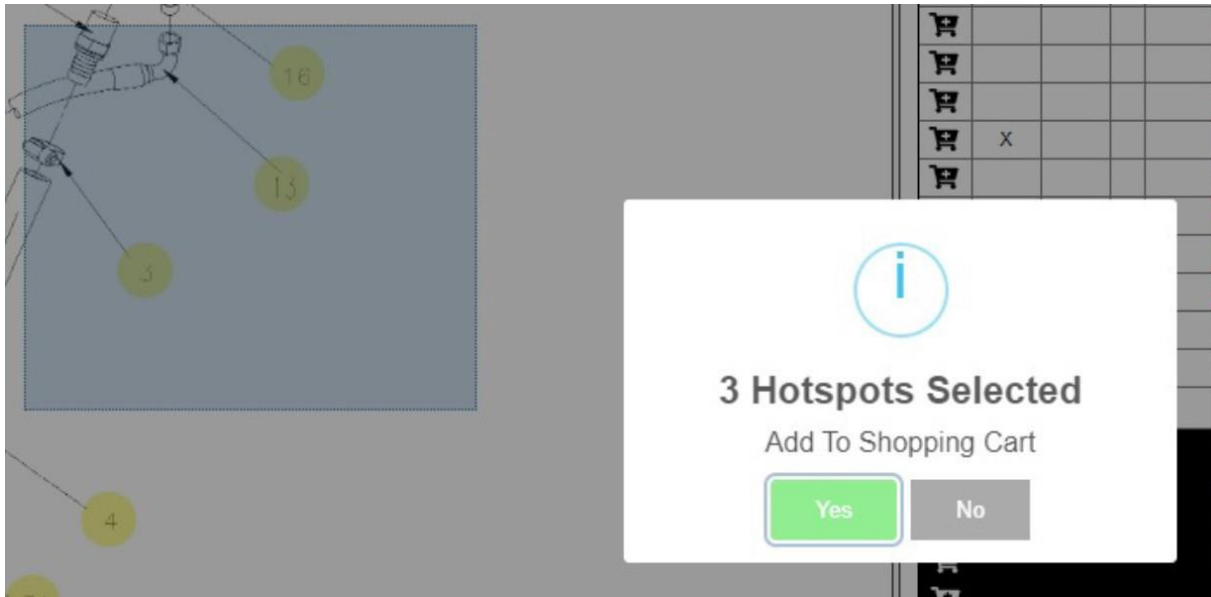
Quickly add parts to your cart by right clicking a **hotspot**, then clicking **Add**.




Left click the **hotspot** to highlight the item(s) in the parts list


# Utilizing Illustration Hotspots cont.

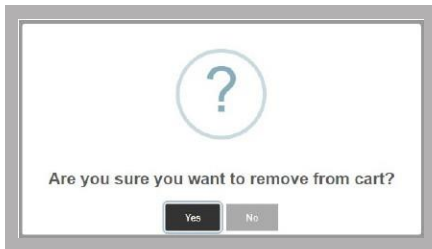
Add multiple parts using hotspots with the **Multiple** Parts Selection tool 




# Utilizing the Shopping Cart

Add parts to the shopping cart using the **shopping cart** icon  next to each item

When an item has been added to the cart, the icon changes to show the status. To remove an item, click the **shopping cart** icon again 



Access the **shopping cart** from the homepage to see what items are currently selected.  The number shown indicates how many items are in your cart.

Select	Delete	Manufactu Code	Function Group	Part #	Description	Customer Part #	Quantity	Order Quantity
	<input type="checkbox"/>	PREV		<a href="#">141811</a>	HOSE BRAKE		1	1
	<input type="checkbox"/>	PREV		<a href="#">5001021</a>	SCREW CAP HEXS		1	1
	<input type="checkbox"/>	PREV		<a href="#">5001253</a>	NUT HEX STO		1	1
	<input type="checkbox"/>	PREV		<a href="#">500169</a>	SCREW CAP HEX		1	1
	<input type="checkbox"/>	PREV		<a href="#">502543</a>	NUT HEX		1	1
	<input type="checkbox"/>	PREV		<a href="#">504612</a>	COLLAR 13/16" I.D. / TO FIX HOSE		1	1
	<input type="checkbox"/>	PREV		<a href="#">504614</a>	PLATE RETAINING / COLLAR		1	1
	<input type="checkbox"/>	PREV		<a href="#">510458</a>	OIL FILTER, CARTRIDGE / PF-2100 / E		1	2
	<input type="checkbox"/>	PREV		<a href="#">641294</a>	MALE CONNECTOR / JIC 37" FITTING		1	1
	<input type="checkbox"/>	PREV		<a href="#">641414</a>	BRAKE CHAMBER ASSY R.H. / TYPE 2		1	1

Shopping Cart List

Saved Cart Name:  Enter Cart Name:  Enter Cart Date:

Page 1 of 1 View 1 - 10 of 10

# Adding items from assembly viewer

You can also add items to the cart from the **Assembly Viewer**

The screenshot shows the 'Assembly-Viewer' window with the following details:

- Part #:** PREV | 5011086
- UOM:** Piece
- Vendor Part #:**
- Function Group:** 1414
- Description:** MALE CONNECTOR / PUSH-LOK FITTING /
- Vendor Name:** NA
- Customer Part #:**
- Specification:** 1NPT-Mx#16 STL
- Common Notes:**
- Remarks:**
- Image:** No Image Available

**Assembly-Viewer Details**

Is Assy?  No    Is Active?  Yes    Has Set Mem.?  No    Has Recom.?  No    Is Purchasable?  Yes    Supersession  No

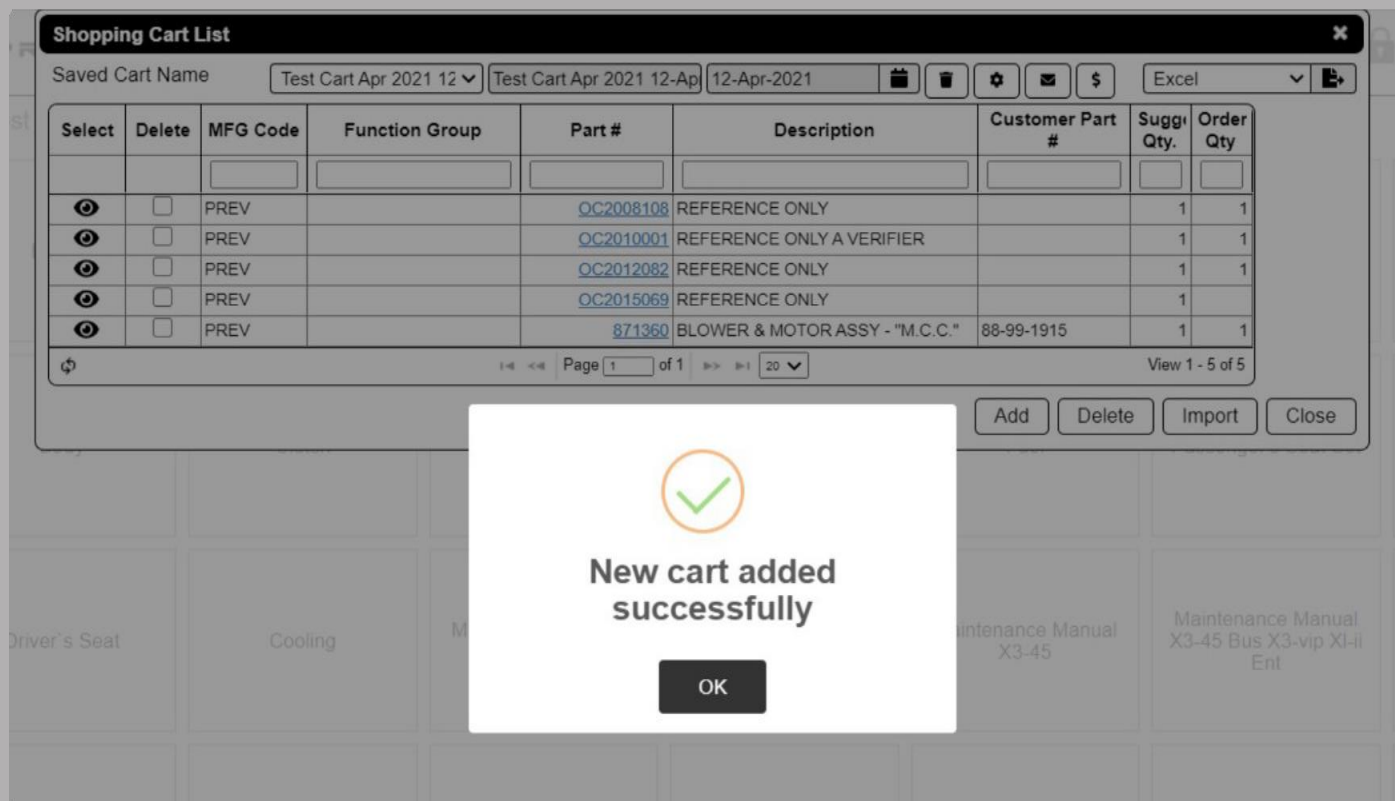
**Assembly-Viewer Details**

Buttons: Set Member, FG Used, Recom. Part, Customer Attachments, Service Link, Customer Part Info, **Add To Cart** (highlighted with a red box)

Close

# Creating a New Shopping Cart


Items in green have not been saved to a cart. Complete the cart name and date details, then click **Save**.



The screenshot shows a 'Shopping Cart List' window with a table of items. A dialog box is overlaid on the table, displaying a green checkmark icon and the text 'New cart added successfully' with an 'OK' button.

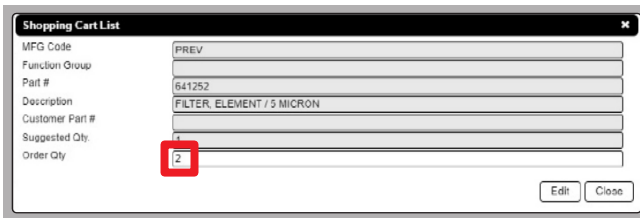
Select	Delete	MFG Code	Function Group	Part #	Description	Customer Part #	Sugg Qty.	Order Qty
<input type="checkbox"/>	<input type="checkbox"/>	PREV		<a href="#">QC2008108</a>	REFERENCE ONLY		1	1
<input type="checkbox"/>	<input type="checkbox"/>	PREV		<a href="#">QC2010001</a>	REFERENCE ONLY A VERIFIER		1	1
<input type="checkbox"/>	<input type="checkbox"/>	PREV		<a href="#">QC2012082</a>	REFERENCE ONLY		1	1
<input type="checkbox"/>	<input type="checkbox"/>	PREV		<a href="#">QC2015069</a>	REFERENCE ONLY		1	
<input type="checkbox"/>	<input type="checkbox"/>	PREV		<a href="#">871360</a>	BLOWER & MOTOR ASSY - "M.C.C."	88-99-1915	1	1

Dialog Box Content:

  
**New cart added successfully**  
OK

# Adjusting cart quantities

To update the quantity of an item, click the **Select** icon  and modify the **Order Qty** field as needed. Click **Update** to save your changes.

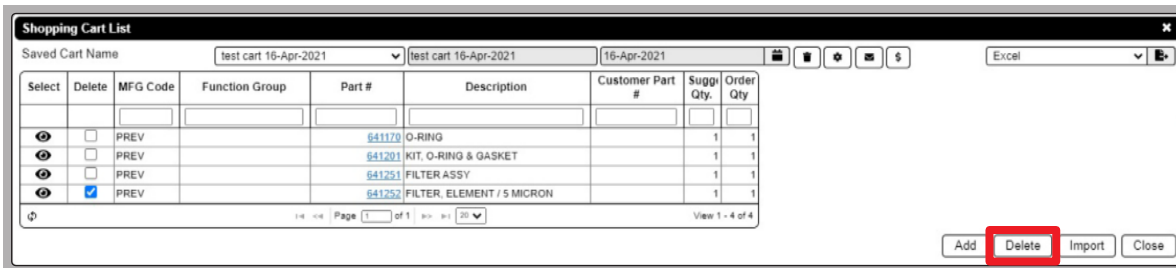


The dialog box titled "Shopping Cart List" contains the following fields:





- MFG Code: PREV
- Function Group: [empty]
- Part #: 641252
- Description: FILTER\_ELEMENT / 5 MICRON
- Customer Part #: [empty]
- Suggested Qty: [empty]
- Order Qty: 2 (highlighted with a red box)

Buttons: Edit, Close

To delete a item, click the **Delete** box next to the item, then click **Delete** at the bottom.




The main window titled "Shopping Cart List" displays a table of items with the following columns: Select, Delete, MFG Code, Function Group, Part #, Description, Customer Part #, Sugg. Qty, and Order Qty.

Select	Delete	MFG Code	Function Group	Part #	Description	Customer Part #	Sugg. Qty	Order Qty
	<input type="checkbox"/>	PREV		641170	O-RING		1	1
	<input type="checkbox"/>	PREV		641201	KIT, O-RING & GASKET		1	1
	<input type="checkbox"/>	PREV		641251	FILTER ASSY		1	1
	<input checked="" type="checkbox"/>	PREV		641252	FILTER_ELEMENT / 5 MICRON		1	1










Buttons: Add, Delete (highlighted with a red box), Import, Close

# Utilizing Supersession & Recommended Parts Information

Based on the items in your cart, we may recommend additional items for you to include in your order.











Recommended items are indicated with **R** in the Recommended Part column  and part details will be highlighted in **green**.

To view the complete list of recommended parts, click the corresponding R.

					Item Number	Manufactu Code	Part Number	Quan	Description
					<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		R			1	PREV	300476	1	WINDSHIELD R.H. Model XL-II 45,XL-II MTH-45E
		R			1	PREV	300490	1	WINDSHIELD R.H MTH86" LARGE Model XL-II MT
		R			2	PREV	300475	1	WINDSHIELD L.H. Model XL-II 45,XL-II MTH-45E
		R			2	PREV	300489	1	WINDSHIELD L.H MTH86" LARGE Model XL-II MT


Superseded items are indicated by an **X** in the **Supersession column** 

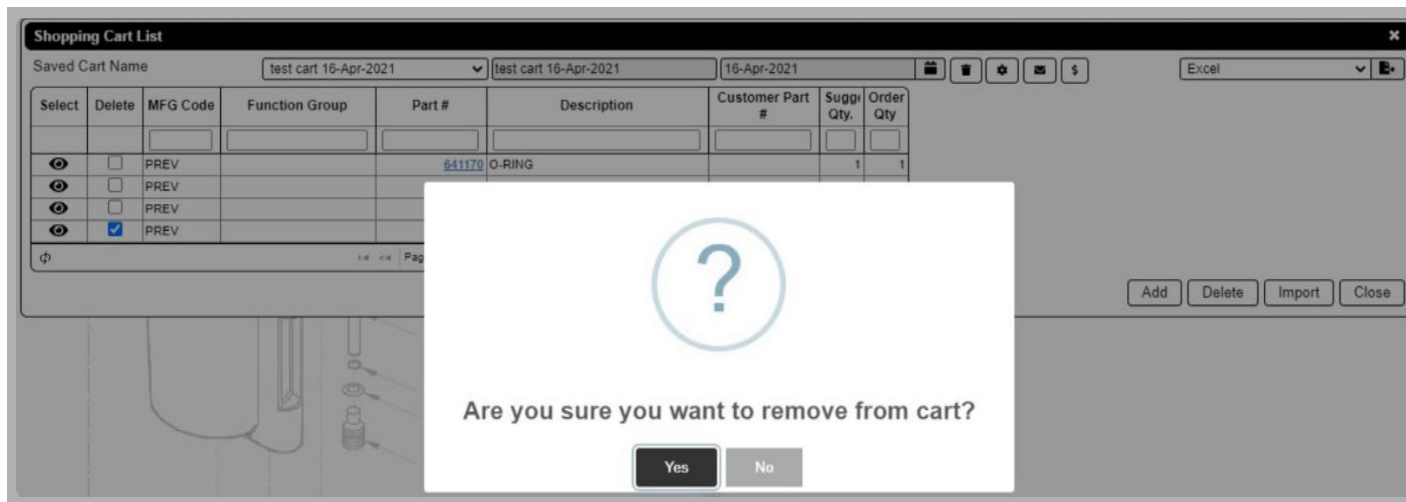
Click the **X** to review the superseded item information.

					Item Number	Manufactu Code	Part Number	Quan	Description
					<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
					1	PREV	475982	1	FRONT CAP ASSY / BUS W/THERMO GLASS Model H3-41,H3-45
	X				1	PREV	475280P	1	. CAP, FRONT / PAINTED MEDIUM GREY & BLACK Model H3-41,H3-45
					1	PREV	475989	1	FRONT CAP ASSY / BUS W/SINGLE GLASS Model H3-41,H3-45
	X				1	PREV	475280P	1	. CAP, FRONT / PAINTED MEDIUM GREY & BLACK Model H3-41,H3-45
					1	PREV	475980	1	FRONT CAP ASSY / V.I.P. W/ UPPER WIPER HOLES Model VIP-45

# Editing Existing Carts


To add parts to an existing cart, select the cart name from the list then add parts. Remember, if an item appears in green, it is not assigned to a cart.

To delete a cart and all of its contents, click the **trash can** icon next to the date field 



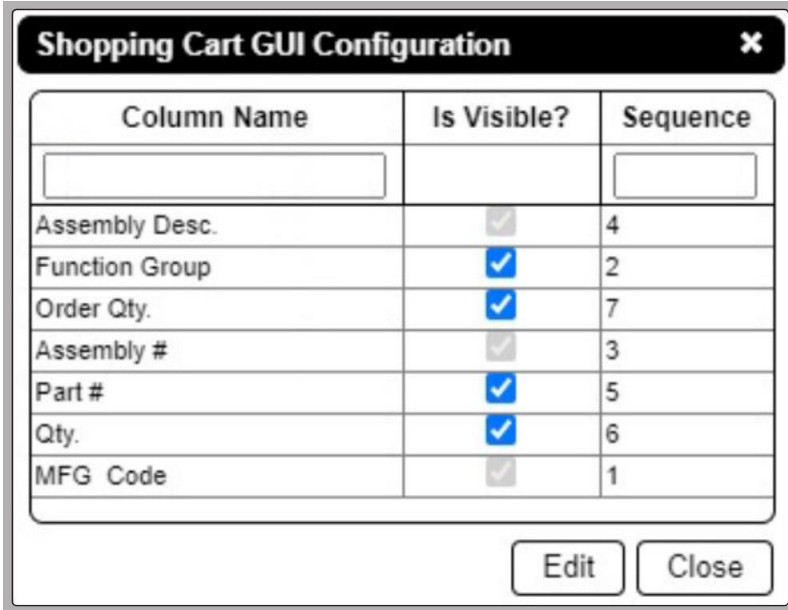


# Customizing your cart view

Using the  icon, you can customize the fields visible in your shopping cart.

**Is Visible?** To hide any fields in your Shopping Cart, untick the check box next to that item.


**Sequence No:** Assign a sequence number to determine the order your field names display. In this example, MFG\_Code is listed as 1 in the Sequence No. column, so it will display first in the shopping cart list.



The image shows a dialog box titled "Shopping Cart GUI Configuration" with a close button (X) in the top right corner. It contains a table with three columns: "Column Name", "Is Visible?", and "Sequence". The table lists several fields with their visibility status and sequence numbers. At the bottom of the dialog, there are "Edit" and "Close" buttons.

Column Name	Is Visible?	Sequence
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
Assembly Desc.	<input type="checkbox"/>	4
Function Group	<input checked="" type="checkbox"/>	2
Order Qty.	<input checked="" type="checkbox"/>	7
Assembly #	<input type="checkbox"/>	3
Part #	<input checked="" type="checkbox"/>	5
Qty.	<input checked="" type="checkbox"/>	6
MFG Code	<input type="checkbox"/>	1

# Emailing your shopping cart

Select the **mail** icon  to initiate an email including the items in your cart. Populate information into the **To** field, then click **Send**.

**Send Mail** ✕

To \*

CC

BCC

Dear Sir/Madam

Please find the ordered list of parts in below table

Sl No.	MFG Code	Part / Assembly #	Description	Qty.
1	PREV	641251	FILTER ASSY	1
2	PREV	641252	FILTER, ELEMENT / 5 MICRON	1
3	PREV	641170	O-RING	1
4	PREV	641201	KIT, O-RING & GASKET	1

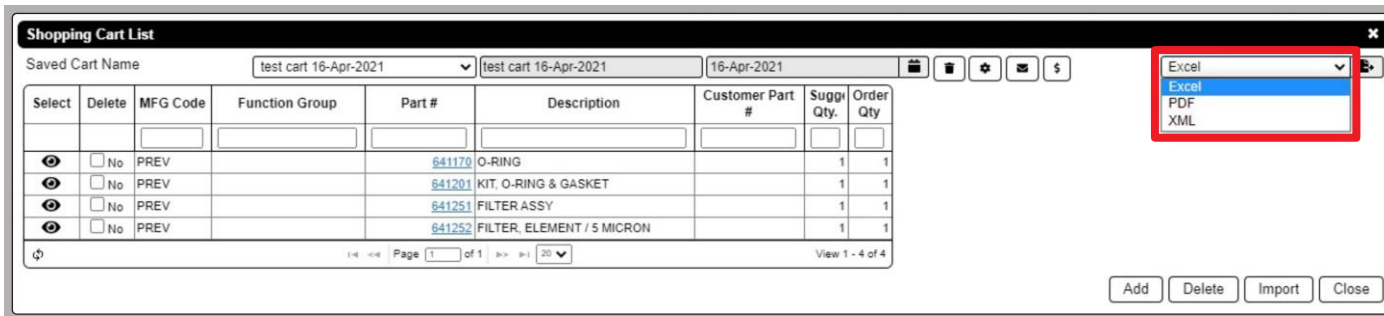
This is a system generated email. Please do not reply!

Thank You  
Jean

# Exporting your cart

Saved cart details can be exported in three formats: **Excel**, **PDF**, and **XML**

To export, select your preferred format, then click **the export** icon



The screenshot shows a 'Shopping Cart List' window. At the top, there are fields for 'Saved Cart Name' (test cart 16-Apr-2021) and a date (16-Apr-2021). Below this is a table with columns: Select, Delete, MFG Code, Function Group, Part #, Description, Customer Part #, Suggl Qty., and Order Qty. The table contains four rows of items, each with a 'No' checkbox and a 'PREV' label. The items are: 641170 O-RING, 641201 KIT, O-RING & GASKET, 641251 FILTER ASSY, and 641252 FILTER, ELEMENT / 5 MICRON. To the right of the table, there is a dropdown menu for export format, currently set to 'Excel', with options for 'Excel', 'PDF', and 'XML'. Below the table, there are navigation controls including 'Page 1 of 1' and 'View 1 - 4 of 4'. At the bottom right, there are buttons for 'Add', 'Delete', 'Import', and 'Close'.

Select	Delete	MFG Code	Function Group	Part #	Description	Customer Part #	Suggl Qty.	Order Qty
<input type="checkbox"/>	No	PREV		641170	O-RING		1	1
<input type="checkbox"/>	No	PREV		641201	KIT, O-RING & GASKET		1	1
<input type="checkbox"/>	No	PREV		641251	FILTER ASSY		1	1
<input type="checkbox"/>	No	PREV		641252	FILTER, ELEMENT / 5 MICRON		1	1

# Customer Error Log Report

**Report Error** [X]

Error Type : --Select--  
Error Description :

Choose File No File Chosen

Options: --Select--, BOM Error, Hotspot Error, Illustration Error, Toolbar Error, Others

Email Save Close

**Send Mail** [X]

To \* : group.prevost.parts.manual@volvo.com

CC :

BCC :

Subject : H3-1220-15 AIR FILTER - ACCESSORIES

Send Close

Click the Error Log icon, then complete the information regarding the error you found


Next, click Email and complete the fields. For the To field:


Prevost: [group.prevost.parts.manual@volvo.com](mailto:group.prevost.parts.manual@volvo.com)

Nova Bus: [mauro.credali@volvo.com](mailto:mauro.credali@volvo.com)




Review status of reported errors under the Error Report icon on the home page

# Quotation Request

 **CONFIGURE**

 **Change Password**

**Shopping Cart List**

Saved Cart Name:  Enter Cart Name:  Enter Cart Date:     



Select	Delete	Manufacture Code	Part #	Description	Customer Part #	Quantity	
<input type="checkbox"/>	<input type="checkbox"/>	NOVA	0405051	SEALED CAP		1	<input type="button" value="Quotation Request"/>

Page 1 of 1 | View 1 - 1 of 1

**Quotation Request - Add**

To:



CC:


Customer:   

Customer Account #:

Customer Reference #:

VIN#:

Ship to Address:   

Special instructions:  

Request a quote on the items in your shopping cart by clicking the \$

Complete the information fields then click **Send**

An email will be sent to the user **listing quote information**

**What are the next steps for the user?**

From the **Quotation Request** menu, users can view details and attach reference documents

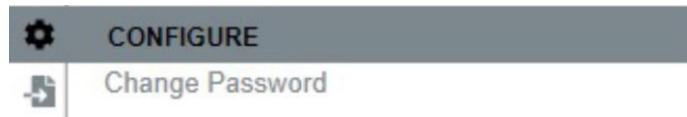
# Admin

## Configure

**Customer:** Customer information with ship to address details

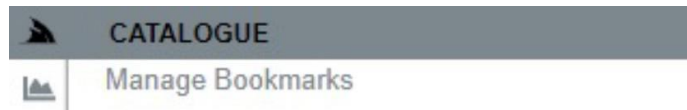
**User:** User details, here customer admin users can create users and grant access

**Publish Offline:** download catalogue to offline version



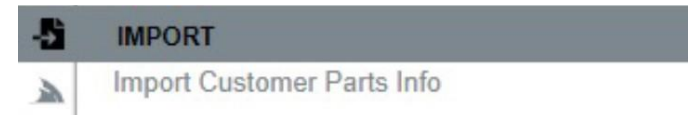
## Catalogue

Manage and access bookmarks



## Import

Download template and import customer part details



## Report

**Customer Error Log Report:** view details and responses for errors reported to authoring team

**Quotation Request:** view quote request records



# Contact Us

For questions, please contact:

**Prevost**

[group.prevost.parts.manual@volvo.com](mailto:group.prevost.parts.manual@volvo.com)

**Nova Bus**

[group.novabus.parts.manual@volvo.com](mailto:group.novabus.parts.manual@volvo.com)